

Information for Employers

Personal service

LUCRF Super's team of dedicated Business Development Managers (BDMs) can help you and your employees with all matters relating to super and retirement income.

If you would like one of our BDMs to visit your workplace, simply call us on **1300 130 780**.

Making a contribution

LUCRF Super gives employers the flexibility to make super contributions for employees in a variety of easy ways.

Making a contribution

Contribution Methods

Manual (Paper based)

Complete and return LUCRF Super's *Company contribution report*.

Employers Online (EOL)

Our easy-to-use secure internet facility to manage your company's super contributions online.

Electronic Data Transfer (EDT)

Email your *Company contribution report* (Excel or CSV file) directly to LUCRF Super. You can use our generic *Company contribution report* template or we can customise our system to use your payroll reports.

Payment Methods

Cheque/Money Order

Made payable to *LUCRF Super*.

BPAY®

Quick and easy method to pay contributions to LUCRF Super.

EFT (Electronic Funds Transfer)

Electronically transfer funds directly to a dedicated LUCRF Super bank account.

© Registered to BPAY Pty Ltd ABN 69 079 137 518



For more information on LUCRF Super, including contribution and payment details, call our dedicated in-house contact centre on **1300 130 780**.

Notice of Compliance

LUCRF Super SFN: 1397 049 48
 LUCRF Super ABN: 26 382 680 883
 LUCRF Super Superannuation Product Identification Number (SPIN): LUC0001AU

To whom it may concern,

I confirm the following details on behalf of LUCRF Pty Ltd, the Trustee for the Labour Union Co-Operative Retirement Fund (LUCRF Super):

- 1 The registered office of the Fund is:
833 Bourke Street, Docklands, Victoria 3008
- 2 LUCRF Super is a complying superannuation fund within the meaning of the *Superannuation Industry (Supervision) Act 1993* (SIS Act).
- 3 LUCRF Super is able to accept superannuation contributions for eligible persons. These contributions are maintained and subsequently paid only in accordance with the SIS regulations.
- 4 The LUCRF Super Trust Deed allows benefits of any amount to be accepted as rollovers. Any unrestricted non-preserved portion of the rollover will remain unrestricted and may be cashed out by the member at any time.
- 5 LUCRF Super has never been subject to a direction under Section 63 of the SIS Act.
- 6 LUCRF Super meets the insurance requirements to be chosen as a default fund by employers for the purposes of the *Choice of Superannuation Fund* legislation.
- 7 LUCRF Super is able to accept contributions from employers on behalf of their employees. The Trustee approves all employer-sponsors to pay on such frequency that they choose, provided that they meet their statutory obligations. Contributions can be remitted by cheque, electronic funds transfer (EFT) and BPAY.

Any further queries regarding this notification should be directed to this office.

Yours faithfully,

Greg Sword
 Chief Executive Officer

For more information, contact LUCRF Super

1300 130 780

Web: www.lucrf.com.au
Email: mypartner@lucrf.com.au
Post: PO Box 211, North Melbourne VIC 3051
Fax: (03) 9326 6907

Privacy

LUCRF Super is committed to the National Privacy Principles set down by the Federal Government (see www.privacy.gov.au) and has produced a Privacy Policy. For a copy of the LUCRF Super Privacy Policy, call us on 1300 130 780 or visit www.lucrf.com.au.

Disclaimer

This brochure is general in nature and has been prepared without taking into account your objectives, financial situation or needs. You should therefore consider the appropriateness of the information in light of your own objectives, financial situation or needs before acting on this advice. It is recommended that you obtain and consider the information in the current LUCRF Super Member Guide (combined Product Disclosure Statement and Financial Services Guide), before making any decision. Should you require advice that addresses your personal circumstances, it is recommended that you contact a person who is authorised to provide personal financial product advice.

Issued July 2009 by LUCRF Pty Ltd ABN 18 005 502 090 AFSL 258481 as Trustee of LUCRF Super ABN 26 382 680 883.



My choice
LUCRF Super
 Stay with the Fund you know and trust



Natalie Stanic
 LUCRF Super member



LUCRF 29708





'I wouldn't think about any other super fund'
Natasha Tse, LUCRF Super Member

Changing jobs doesn't mean changing your super fund!

Choice of Fund legislation gives you the power to have your super paid directly into the fund you know and trust – LUCRF Super – no matter what industry or job you work in.



By keeping all your super in one LUCRF Super account, it can be very surprising to see how quickly your super grows when you are only paying one set of low account fees.

What is 'Choice of Fund'?

Choice of Fund legislation, introduced by the Australian Government in 2005, gives you the power to choose which super fund your employer pays your superannuation contributions to.

How to stay with the Fund you know and trust

Did you know that when you change jobs you can take your super with you? All you need to do is complete the *Choice of super fund nomination form* and hand it directly to your payroll department.

Please note: In some circumstances, workplace awards or agreements will override Choice of Fund legislation.

To learn more, speak to your employer or call us on **1300 130 780**.

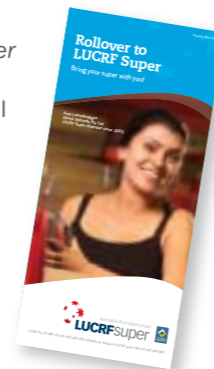
Do you already have more than one super account?

Combining your super into one LUCRF Super account is easy.

Simply complete the *Request to transfer funds* form in our *Rollover to LUCRF Super* brochure and send to us. We will do the rest for you!

If you like, we will even visit your workplace to help you complete this form and sight a copy of your ID (that is required for you to transfer funds).

To learn more, read our *Rollover to LUCRF Super* brochure, available at www.lucrf.com.au or by calling us on **1300 130 780**.



Need help?

If you would like any help with choice of fund, rollovers or any other matters relating to super, LUCRF Super's Business Development Managers (BDMs) are available to help you in person.

To arrange a BDM to visit you at your home or workplace, please call us on **1300 130 780**.

Choice of super fund nomination form

Complete this form to arrange for your employer to pay super contributions into your LUCRF Super account and then hand directly to your payroll department.

HAND THIS FORM TO YOUR PAYROLL DEPARTMENT

Step 1 Your details Provide your details here. If you don't have your LUCRF Super membership number handy, call us on **1300 130 780**.

LUCRF Super membership number

Please cross [X] the appropriate box: Mr Mrs Miss Ms Other (please specify)

Family name

Given names

Step 2 LUCRF Super fund details Your super contributions will be paid into LUCRF Super.

Fund Name: L U C R F S U P E R
 Fund address: P O B O X 2 1 1
 N O R T H M E L B O U R N E V I C 3 0 5 1

Fund phone number: 1 3 0 0 1 3 0 7 8 0

Fund Australian Business Number (ABN): 2 6 3 8 2 6 8 0 8 8 3
 Superannuation Product Identification Number (SPIN): L U C 0 0 0 1 A U

Step 3 Authorisation Ensure that you sign and date this form.

This authority is effective until further notice from me.

Sign (member signature) Date (dd/mm/yyyy)

Employer Use Only

LUCRF Super's Notice of Compliance and employer information can be found on reverse of this form.

Date Accepted (dd/mm/yyyy) Date Processed (dd/mm/yyyy)